

Jerabek FFO Meeting Minutes

Friday, June 2, 2023

In Person and Zoom Meeting

Present: Sharon Camarillo, Dr. Watkins, Megan Blom, Lori Cannon, Valerie Lew, Laura Brizard, Beth Kay, Lisa Bologna, Jennifer Clark, Jennifer Hudspeth, Lindsey Smyres, Robyn Ise, Kari Fields, Sophia Lesberg, Jessica Sanfelippo, Kelly Osentowski, Holly Hanks, Emily Caballero, Arleen Gurfield, Michelle Berkowitz, Vanessa Neville, Jan Coppola, Kristin Burer, Caroline Han, Leslie Roach

Call to order: Meeting called to order at 8:02 by S. Camarillo. A quorum was present. J. Clark motioned to approve minutes from the last meeting. B. Kay seconded the motion. All approved.

1. Teacher's Report: SEE ATTACHED

2. Year in Review: S. Camarillo

- a. S. Camarillo gave a year in review including expressing gratitude to the many committee chairs and members, teachers and staff that helped bring to fruition the many Jerabek events and programs. This is the first year since COVID that we had everything and more back, and it is important to stay present and recognize our collective hard work. THANK YOU!

3. Ranch Roundup: C. Han/Leslie Roach

- a. Current ticket sales are on par with last year. Next year we will do online only (no paper forms). We do have extra t-shirts (all sizes; \$15 each) to sell at the event, but no extra hats.
- b. L. Cannon sent out a little blurb explaining/advertising the event to Kindergarten families. L. Cannon to share document with Ranch Roundup committee (rru@jerabekffo.org) to use next year for UTK/Kinder/new families. R. Ise liked the note about supervising your children (3rd grade and younger). All agreed to include verbiage for future years. Afternoon recess will be held in the classrooms today (day of event) to allow for event setup,
- c. Cake contest- judging taking place at 10:10am in B20; classes can take a walk through.

4. Budget: V. Neville

- a. Profit & Loss Budget Overview: The takeaway, we're planning to spend \$84,000 more than we are budgeted to take in for next year. Keep in mind we never budget income at exorbitant rates, and we always earn the revenue in the current year and then spend it the following. Going forward, it could be an issue if we are unable to fundraise as high.

- b. Big line items of note:
 1. removed the separate PLC line and added in the Arts Education Project (VAPA).
 2. removed funds from grade level enhancement (each grade reduced by \$500) and moved it into an assembly's budget. K. Fields- do we know what those assemblies are going to be yet? Dr. W- it will be based on each grade level (the grade level teams will decide). S. Camarillo- with that in mind, making sure it is equitable across the grade levels.
 3. we are increasing targeted intervention again next year, so it's important to note that there is a \$6,000 budget increase for that line item.
 4. STEAM coordinator is in there and we've increased STEAM support/other as the technology in the lab needs to be refreshed. K. Osentowski- on that note, thank you Women's Club for the STEAM grant donation of \$1,025.00.
- c. Income: seeing a trend that people are more interested in donating to specific events (Jogathon, Spring Fling, etc) vs Pledge Drive therefore Pledge Drive is budgeted at \$60,000.
- d. Corporate matching has done incredibly well, almost \$13,000 this year.
- e. Corporate Donations has also done well.
- f. Spring Fling did very well, and expenses were low only \$24,000. K Fields- so many people were so generous and just gave of their services/goods.
- g. Art Enrichment- we've increased a little, everything has just gotten more expensive.
- h. Appreciation expressed to V. Neville for always keeping us up to date and getting receipts reimbursed so quickly.
- i. S. Camarillo- Reminder that first meeting of the 2023/2024 school year, we will vote to approve the budget.

5. 5GP: Robyn Ise/Jan Coppola

- a. Pool Party- next Friday, June 9th. Normal day schedule, fifth graders will arrive at Jerabek with their: bathing suits, sunscreen, and flip flops (bring, don't wear them to school). Teacher's will walk them over to the club for the pool party and walk them back to the school in time for regular parent pickup. Please continue to communicate this information to parents. Kristin, Kim, and team have done a phenomenal job.
- b. Promotion-
 1. Promotion rehearsal- 5th grade yearbook distribution and signing will follow Monday's rehearsal. Tuesday's rehearsal is full length.
 2. Promotion ceremony is on Wednesday, June 14th at 11am. Gates will open for parents/families at 10:30am.
 3. Every promoting student has four seats for parents/family members/friends. If you would like to invite more to attend, please do, but you will need to bring chairs for members of your party beyond four.
 4. Ceremony will end at 12pm.
 5. Dr. W- if you'd like younger siblings to attend and they are current Jerabek students, you must sign them out. Teachers will have a sign-out sheet in the classroom.
 6. There will be a professional photographer taking pictures at the ceremony.

7. Purchased a step and repeat (background) that will be used and then gifted to Jerabek for future use.
- c. Bonfire- Evening of promotion day, Wednesday, June 9th from 5pm-9pm. Bring your own everything (chairs, towels, dinner, drink, etc). Everyone welcome. We will have a live band. Please get the word out, it's a lot of fun for the fifth graders. Messages have been sent out on Class Dojo, but some individuals are not seeing it.
- d. An informational/reminder email will be sent out to the 5th grade families (after Ranch Roundup is over).
- e. S. Camarillo suggested we create a 5th grade promotion page for the start of next school year. A. Gurfield will create a 5GP page on the Jerabek FFO website with its own tag/link on the home page. Katie Rich and Vanessa Neville are next year's 5GP co-chairs.

6. Principal's Report: Dr. Watkins

- a. Mural- Mentioned last night in the Principal's Chat that we were up and running with the mural. However, today received word that the current license holder backed out and we need a new license holder that the muralist can work under. It's a very specific type of license. Hoping to find someone quickly so it can be completed over the summer. J. Coppola will touch base with Shauna as her husband may have some contacts.
- b. Next week Dr. W will be meeting with a representative from Engage NY who would like to have Jerabek pilot Engage NY. One of the questions Dr. W will be asking is, whether Engage NY will fund/pay for the materials if Jerabek agrees to pilot. If so, that will save us about \$30,000. R. Ise- if we are already using it, what's the pilot program? Is it new/different? Dr. W- The curriculum would be the same that we are currently using. My understanding is the district might already be leaning in that direction. They are going to be looking at a new math adoption and we are not the only school that is going to be piloting Engage NY.
- c. Jerabek is about to start their re-modernization and will be getting a huge makeover. I will be meeting with the district next week to discuss, then will hand it over to the new principal. They will meet with the staff and the community to discuss colors, design, etc. Construction usually starts on the perimeter, getting rid of all the bungalows and putting in beautiful, new buildings in its place (usually two story). After which they'd start on the interior buildings, creating individual classrooms, rather than open/loft style. From the start of the process until they break ground will take about 18 months. Jerabek will definitely have to be patient during construction, but it will be beautiful in the end. Portable bungalows will be brought in during construction.
- d. Two new programs on our campus next year.
 1. HeyTutor- free, afterschool tutoring. The curriculum is provided by them, but it is standards based. We piloted it this year with 7-10 students, but this year it will be offered for Kinder through 5th grade. They will work around students' schedule, so if you would like your son/daughter to do an enrichment program they can still do that.
 2. PrimeTime- another free, afterschool childcare/tutoring program. It will be very limited as there are only about 60 slots. We are trying to bring some free things to this community.

7. President's Report: S. Camarillo

- a. Thank you teachers/staff for the beautiful and delicious volunteer breakfast. During that meeting, the new board for next year was approved.
- b. Per our bylaws J. Sanfelippo will have the ability to appoint member at large positions that are currently vacant. Once we get those positions filled then we will vote for the approval in the Fall.
- c. Requesting board members and committee members work together to document title, duties, and time commitment associated with each role. Goal is to create a central document with all this information so that it can be communicated to those interested in a position or role. Doesn't have to be too detailed.
 - 1) R. Ise noted we do have a drive setup with this information. R. Ise to gather that information for S. Camarillo.
 - 2) J. Coppola suggested we create a google voice number that is connected to the google drive so that when a new person steps into a role the information can be passed on easily. Specifically for the purposes of multi-factor authentication. That way text messages aren't being sent to individuals formerly filling that role.
 - 3) Per V. Neville, google drive does limit you to two numbers and you'll occasionally be sent reminders to keep it active. Sometimes VoIP phone numbers will not be accepted when attaching it to Venmo.
- d. July 4th Parade- last duty as president. Spread the word, we'd like a bigger (more than 20) presence this year. S. Camarillo will connect with neighbor regarding use of his convertible. Possibly use Katie Rich's inflatable Koala suit. Hoping we can make/bring posters, pom poms, etc.
- e. S. Camarillo expressed gratitude for the opportunity to serve as Jerabek FFO President. It has been a wonderful year of growth and connection. Thanked members for bringing back events and fulfilling roles in so many amazing, new ways. Thanked admin, Dr W and Ms. Blom. Their presence and impact on students have been so immeasurable.
- f. Gratitude expressed to S. Camarillo for being such a fantastic president.

8. Open Topics:

- a. M. Berkowitz- for those who would like to help label and organize yearbooks, we will meet Thursday, June 8th after the awards ceremony (about 10:30am).
- b. K. Osentowski shared some of the letters that the 5th grade students wrote to the FFO during the last day of STEAM. Thank you, Pam Pond and the 5th grade team, for the wonderful idea. R. Ise offered to scan letters in and digitize them so that the FFO can have access to all the letters.

Meeting adjourned at 8:58 by S. Camarillo

Respectfully Submitted,

Lindsey Smyres

FFO Secretary