

DRAFT

Jerabek FFO Meeting Minutes

Friday, April 7, 2023

In Person and Zoom Meeting

Present: Sharon Camarillo, Dr. Watkins, Lori Cannon, Valerie Lew, Gail Hawley, Laura Brizard, Beth Kay, Lisa Bologna, Jennifer Clark, Lindsey Smyres, Robyn Ise, Kari Fields, Sophia Lesberg, Clarisse Gray, Jessica Sanfelippo, Kelly Osentowski, Caroline Han, Holly Hanks, Emily Caballero, Arleen Gurfield, Michelle Berkowitz, Vanessa Neville, Markissa Hollman

Call to order: Meeting called to order at 8:03 by S. Camarillo. A quorum was present. M. Berkowitz motioned to approve minutes from the last meeting. V. Lew seconded the motion. All approved.

1. Teacher's Report: SEE ATTACHED

2. Jerabek Jubilee: M. Hollman

- a. Event: Friday, April 14th, 2023.
- b. M. Hollman (co-chairs Shannon Ramsinghani and Melissa Miller).
- c. We have 550 people so far.
- d. Intent of the event is for Koala's to spend quality time with their VIP (can be any adult of their choosing). Still looking for more day-of volunteers.
- e. We are receiving a lot of questions: whether individuals can bring their non-Jerabek student, or whether two VIP's can come with only one student, the answer to both is no. Received a lot of feedback about how that is not ideal, however, a quick way to attend is to volunteer the day of the event.
- f. Stations:
 1. Scavenger Hunt: the Koala and their VIP will work as a team. They will receive a clue/questions card which will take them all around campus to find the answers. Once they have found all the answers, return for a prize.
 2. Glow golf
 3. Laser tag
 4. Obstacle course (done in pairs)
 5. Dance
 6. Two food trucks with food for purchase. M. Hollman will ask the food truck vendors about giving a percentage back to the school (as is typically done).
- g. Dress code- not one, casual, however you want to dress.
- h. Event FAQ page was suggested. M. Hollman will pass on to G. Modica to be sent out via room coordinators.
- i. Signup deadline of April 4th has been removed, will accept signups up until the time of the event. A. Gurfield will remove deadline from the website.
- j. S. Camarillo- very excited about the inclusion of this event and that our Jerabek students and VIPs will get to spend some "Koala-ty" time together.

- k. M. Berkowitz- suggest we inform families at the beginning of the year next year that there will be multiple opportunities/events to have their one-on-one moment with their child, so they can choose ahead of time which event/s they will attend so no one feels left out.
- l. M. Hollman- more feedback that I've received is that the jubilee is very sandwiched between RR and Spring Fling, and some families are feeling like they are getting hammered with events.
- m. Discussed moving the event to a different month in the fall and building community early rather than waiting until the end of the year.

3. Ranch Roundup: C. Han

- a. We've put deposits down on all the vendors.
- b. Two Sponsors: Gilmore Orthodontics and Hamilton Arendsen
- c. Last month B. Kay suggested a RRU t-shirt. We ran with it. There is a design, and we are now working on pricing. We want to combine the shirt with a hat and bandana to be sold together as a set. Hoping to do some presale orders, as well as orders the week of. We are hoping to avoid sales during the event.
- d. Mehri has taken over the responsibility of volunteer coordinator for now. Day of the event, the three of us will split the responsibility.
- e. Will be getting a save the date/volunteers needed/talent show auditions announcement out to S. Lesburg to put in the newsletter.
- f. Chairs and C. Gray will meet to discuss pricing for the event and the t-shirt/hat/bandana combo.
- g. Food at the event: food prices have not been raised in fifteen years. Should we continue to keep them the same? Consensus seems to be to raise them. B. Kay to send the committee the current prices and they will determine food price increases.
- h. B. Kay- some teachers have already started asking me about the silent auction baskets. In the past, I've put out a signup sheet in the teachers' lounge. Teachers indicate their theme which helps avoid multiple duplicate themes. I can do that again or do you already have one started? C. Han- Katie Cummins is overseeing that. I know she has already reached out to the room coordinators, so I can put you in contact with her.
- i. Teacher dates- thank you K. Osentowski for volunteering to organize.

4. Scholastic Bookfair Update: E. Caballero

- a. Sales: \$16,146.00, we smashed our \$12,500 goal from last year.
- b. Translates to a little over \$4,000 the FFO will take away in cash.
- c. Approximately \$250 in books were purchased to be donated to the Monarch School.
- d. We have \$130 in our account (from online bookfair sales last year) that we have to spend on scholastic and cannot take as cash. E. Caballero will discuss with Ms. Ruth and/or Ms. Denise which books to purchase. Dr. W- if teachers have book ideas or suggestions, please send them promptly to Ms. Ruth.
- e. We only had two registers this year which was a huge frustration. I have already communicated to Scholastic that we cannot do a bookfair with only two registers. Unfortunately, they cannot guarantee a third register and part of the problem is they are already spread thin with so many bookfairs happening during that time.
- f. Two things I'd like some feedback on:

1. I've been in communication with another up-and-coming bookfair company- Literati. They are much more book focused and less about the extra add-ons (toys, games, etc). Same profit breakdown and they can guarantee more registers. They also offer book subscription boxes that can be purchased at the bookfair. They also include more publishers. Feedback was positive. L. Cannon- if you are spearheading it, I don't see why you couldn't decide whichever one works best for you and the school.
2. How does everyone feel about always doing it the same week as Read Across America?
 - i. K. Fields- why not the Fall? There are already so many events in the Spring.
 - ii. FFO open to moving it. Fall festival theme was suggested around Halloween.
 - iii. Dr. W- the biggest thing is you are going to need to choose a week soon, as we are already working on the calendar for next year.
- g. FFO provided a reserve fund for students who were slightly short on funds when checking out. We ended up only needing to cover \$12.50.

5. Budget: V. Neville/S. Camarillo

- a. V. Neville- Overall, we are in good shape for next year. Fundraising events have all done incredibly well.
- b. S. Camarillo- Monday's budget meeting had to be rescheduled so we have yet to meet with Dr. W but we will definitely have an update for the May meeting.
- c. Fundraising Updates:
 1. Jogathon- thank you K. Rich, G. Modica, and D. Cooper, we raised- \$51,000 (\$49,000 school gets, \$2,000 to 99Pledges).
 2. Spring Fling- thank you K. Fields and team, we raised \$60,680.
 3. Fund a Need- \$16,660, which allows us to now include the VAPA program in the budget. Which is huge. Many may not know, but after the SSC/SGT voted for 1.5 PE, Dr. W came to me within a week and proposed a way for us to get back the lost instruction. Thank you, Dr W, for putting our students first, VAPA education first, and thinking creatively about how we can retain art education. K. Fields- I think families want to know the need and I think that is why Fund a Need was so successful, because they could see where we have a deficit.
- d. Art Corps and VAPA- a question has been raised that since we are getting this new VAPA instruction, is there still a need for Art Corps.
 1. Dr W- yes, I am 100% supportive of keeping Art Corps. Yes, Art will be a component of this new VAPA program, but it is not the same.
 2. S. Camarillo- H. Hanks indicated that Art Corps fees have gone up. The FFO will definitely be able to keep Art Corps, but we will work with V. Neville on the budget to ensure there is enough to cover supplies as well.
- e. STEAM Lab: K. Osentowski- V. Neville provided me with the STEAM lab budget from the last three years. I have had several teachers approach me with what they think we need to purchase and it's all very expensive. For example, the robots, each class has one that they use over the year (some have two) and they are all old (2015 first generation Piper). I've been in meetings with several customer service

representatives and none of them offer school discounts. A couple have offered refurbishing, where they may/may not be able to fix them. I've troubleshooted with customer service on the phone and very few things have worked. What's my next step?

1. K. Osentowski and Dr. W to meet and further discuss.
 2. R. Ise- when that tech was originally purchased, we knew that at some point the district would catch up with their curriculum and their tools. Just like the Ozobots which have been refreshed by the district.
 3. Dr. W- some things are being refreshed by the district, but they are so far from refreshing some of the other equipment we have. Pipers are not currently part of their curriculum.
 4. K. Osentowski- the Ozobots are the only robot that has been refreshed by the district. None of the STEAM curriculum through SDUSD correlates (except for the Ozobots) with all the technology and amazing coding that we have. Next year I'd like to incorporate lessons from the district with our current technology.
 5. Dr. W- I'd like to keep you in contact with Zoey—the individual/s creating the curriculum for the district and we can send you to their trainings.
 6. K. Osentowski is willing to continue extracurricular STEAM enrichment on half days.
- f. K. Fields- fundraisers this year have made a lot more money which is good because its sounds like there are multiple programs that could definitely use it (Art Corps, STEAM, etc). With field trips pretty much gone because there aren't buses, I'd love for us to also be supporting on campus field trips such as colonial days and Gold Rush. Campus beautification could also use some money. There are so many places that need it so how do we figure out where this extra money goes?
1. Dr. W- I'm working with the district to use our bond money where we can. Often it takes a little longer because companies tend to hike up their prices when selling to a school district. We are trying to get the best bang for the buck. Depending on prices, I will decide whether we want to purchase things that way or bring it back to the FFO to buy a different route.

6. Principal's Report: Dr. Watkins

a. Campus Murals-

1. We just finalized the first one and it's a STEAM theme. We discussed several different versions, but the ultimate goal was to make sure that every student could see themselves in the mural in some sort of way. The two final versions were sent out to every class for a final vote (by both students and staff). I have a meeting with Belin on Monday, and we are going to start the process. We already know the price and have already set it aside for her.
2. Belin is currently in the process of sending a draft of the 2nd mural and it is going to be a Leader in Me theme. She will also be sending the designs for the "wall ball" walls which will include phrases like "Be respectful, be kind".
3. 5th Grade Promotion will be paying for one mural and then we are going to pay for the rest.

4. Her plan is to allow each student from each classroom to participate and do something on the mural.
 5. S. Camarillo- please let us know if we can help organize volunteers for prime and prep.
- b. VAPA- we are really excited and appreciate the FFO partnering on this program. I too believe in the arts as I do the athletics.
1. 5-week program- each week a designated grade level/s will get to rotate between art, dance, music, and theater. For example, week 1 might be Kindergarten, week two 1st grade, etc. The district will send out the various VAPA teachers. Our Jerabek teachers will not have to lesson plan and teach these subjects. This will free up our teachers for PLC time.
 2. Jerabek has requested every Tuesday. Waiting to hear back from the district whether that day has been finalized. This program will run alongside the regular VAPA that 4th/5th grade receives on Wednesdays.
 3. For clarification: once a month (every 4-5 weeks), each class within a designated grade-level will rotate between 50-minute sessions of music, art, theater, and dance (taught by district VAPA teachers). Each student can expect 7-8 sessions of **each** subject throughout the course of school year.
 4. S. Camarillo- A. Gurfield can update the FFO website with general information about this
- c. Summer School-
1. There has been lots of communication about summer school, but a few teachers are reporting that some families are still not aware. I just want to remind parents that it is happening, and we are one of the host schools this year.
 2. A. Gurfield- we can put on the FFO website that there are summer school options, please go to the district Jerabek website for more information.
 3. K. Fields recommended teachers also post it on their Class Dojo. S. Camarillo suggested we send out through room coordinators as well.
- d. Open House for grades 3rd-5th is April 13th, from 5 to 6:30pm. Please remind parents in the Sunday newsletter.
- e. S. Camarillo- yearbook committee would like to gift four yearbooks to either retiring or new teachers. Hoping Dr. W and/or staff can get them circulating so that teachers or students can sign. FFO providing twelve yearbooks to cover 5th grade.

7. President's Report: S. Camarillo

- a. Teachers, we received some feedback about adjusting grade level enhancement funds to help fund grade or schoolwide assemblies. I'd love to get your feedback on that through an anonymous google form that I will be sending out within the week. Some of the suggested assemblies have been dragon dances for Lunar New Year, etc. K. Fields- with a lack of field trips, to be able to bring things on campus would be a gift to these kids
- b. Teacher Appreciation Week is coming up.
- c. Our volunteer breakfast has been moved to May 24th, at 7:45am. It will also be a general meeting where will vote on next years board. If you would like a new role on the board, to continue in your current role, etc, please send me an email and let me know what you want to do.
- d. J. Sanifelippo will be leading our next FFO meeting on May 5th.

8. Open Topics:

- a. Thank you A. Gurfield for volunteering to take over the website responsibilities from A. Binetti. A. Gurfield has been hard at work revamping the website. Please check it out and provide feedback.
- b. K. Fields asked about weekly Spirit Day as it has been gone (in the past students wore Jerabek attire or a green shirt on Thursdays).
 - 1) Dr. W confirmed that it is not gone. Last year Dr. W. and the teachers discussed whether to keep it on Thursday or move it to Fridays.
 - 2) L. Cannon- pre-covid we rewarded classes with the most spirit (Jerabek or green shirt) on Thursdays (i.e., teacher notifies office, of 25 students, 15 are in Jerabek colors).
 - 3) ACTION ITEM: S. Camarillo, C. Gray, Dr. W, and teachers to discuss officially moving weekly Spirit Wear Day (Jerabek shirt/Jerabek colors) to Friday and promoting it with incentives.
 - 4) Discussed giving out spirit wear to reward "caught being good" and to new students who arrive in the middle of the school year as part of a welcome packet.
 - 5) A. Gurfield- suggested spirit wear donation at the end of the year. Either funds are donated for students who cannot afford a new shirt or used shirts are donated as students outgrow/promote.
- c. Yearbook- M. Berkowitz
 - 1) We've been given a submission extension through the weekend so we can add a page for Jerabek Jubilee.
 - 2) With the order deadline being pushed out, more than 450 yearbooks have been sold.
 - 3) I've added a couple pages. For some classes, a whole class picture is still needed. I will be here every day next week just seeing if I can get a picture on a day when no one is absent. There are about 6 or 7 teachers that I am still collecting picture from.
 - 4) In the future do we want to consider selling pages? There are 104 pages this year. K. Fields- I say save it for middle school/high school. C. Han suggested it wasn't a bad idea if it reduces the price of the yearbook and the yearbook team is up for it.
 - 5) M. Berkowitz will need a shadow for next year.
- d. S. Camarillo suggested updated pictures for the FFO website. M. Berkowitz has plenty of pictures to share. Discussion was had around parental consent for digital/promotional materials. S. Camarillo will get a copy of the consent from the office and find out what else (if any) needs to be done to get current pictures of students (with parent consent) up on the FFO website. Discussed also having a staged photoshoot with students who already have model disclosure forms.
- e. Art Show- H. Hanks (K. Osentowski is co-chairing)
 - 1) May 11th and 12th, first day coincides with the lower grade open house. The second night is a stand-alone show. It will be open ½ hour before and after open house on Thursday. Friday from 430-730pm.
 - 2) Website- I have always wanted to figure out a way to incorporate Art Corps into the website.

- 3) Also looking into a way to showcase art as it's done throughout the year, so parents don't have to wait until the end of the year at the Art Show to see their child's work.
- 4) Bulletin board space
- f. FFO room will likely be moved next year to make room for the new VAPA program. There are a lot of things that will likely be donated or thrown away. Spread the word that if you have anything in the room, please come claim.
- g. FFO Website- A. Gurfield
 - 1) Anything 5 years or older in the photo or forms directories I've been purging. Committees, I'd love to keep it updated, please reach out with updates. I'd really like this to be a useful resource for families. Please take a look and provide feedback.
 - 2) S. Camarillo and A. Gurfield will meet to look over some of the webpages that can likely be deleted.
 - 3) Reach out to A. Gurfield's personal email until the website email is working.
 - 4) Set up some analytics and in the past month we have had over 300 hits.
 - 5) Discussed adding links to the newsletter that take users directly to different signups on the website for specific Jerabek events.
 - 6) Event/committee chairs, keep me in the loop even if it's just as a CC so I can update the website with information in real time.
 - 7) Check the board and committee to make sure your email/s are correct and whether there are any changes that need to be made. The only remaining active forms are check requests/teacher reimbursement.
 - 8) A. Gurfield will reach out to the respective chairs regarding updated Running Club certificate and enrichment program information.
 - 9) Please CC A. Gurfield with any room coordinator/newsletter/event information.
 - 10) FFO website has a link to the school calendar on the Jerabek website.
- h. E. Caballero shared information she learned on the Scripps Cluster meeting last month. There is another VAPA program (paid for by tax dollars) coming through next year because of Prop 28. This program is said to be highly specialized/robust. Believes it will be held weekly and is said to be art based. The district is currently trying to hire teachers. The program the FFO is funding is called the VAPA Arts Education Project.
 - 1) A. Gurfield will add a section to the FFO website regarding the VAPA Arts Education Project that the FFO is funding and also about the separate program coming from Prop 28 (will update as we receive more information).
 - 2) E. Caballero will contact Jenny Cornelissen to discuss the possibility of posting Scripps Cluster meeting minutes on the FFO Website.

Meeting adjourned at 9:39 by S. Camarillo

Respectfully Submitted,

Lindsey Smyres

FFO Secretary

Grade Level Reports - April 2023

Jerabek Family Faculty Organization, Inc.

Grade Level	Teacher Representative	Report
TK/K	Cannon	<p>Run, run, as fast as you can...and we DID at the Jog a Thon on March 10th. Our students LOVED this event, so thanks FFO! Spring Fling was AMAZING again this year! UTK and Kindergarten celebrated St. Patrick's Day with a FUN Irish assembly paid for with FFO Grade Level Funds. Kindergarten is working its way through the Engage New York/Eureka Math Module 4 currently. It is beyond helpful to have the bound math practice books for both home and school (paid for by FFO - thank you!) Students are learning to use the Ozobots on the tech side and are creating games for the Game On Steam Unit on the maker space side. We 100% appreciate having a Steam Lab Coordinator (Kelly O.) to help us navigate the lab (prep, assist/teach, maintain the tech, clean up, etc.) We LOVE having parents on campus and encourage all to gain clearance so they can help out in the classrooms.</p>
First	Lew	<p>Literacy - Nonfiction Research reports, Phonics focus on vowel teams and sight words. <u>Flat Stanley</u> Unit for Literacy/Geography - sending Flat Stanley off into the world to discover new places and then have him return in May. Math - place value with larger numbers, double digit addition and subtraction, greater than/less than comparisons; STEAM LAB - an incredible presentation from Megan Wu, Nasa Scientist and mom to 1st grader Lori - Kelly facilitated Megan's presentation on the Mars Rovers and combined the lesson to include the ozobots journey of discovery. First grade also started our lessons with the Spheros robots and ipads in the STEAM Lab. Field Trips have started with our first field trip to the SD Children's Art Museum. Later in April all four classes will be going to the Carlsbad Flower Fields. Renata Montiel coordinated the St. Patrick's Day assemblies featuring Martin deCognain and his fellow musicians for K-3. All participants used their grade level funds from the FFO. We had our last Art Corps Lesson of the year, too. Thank you, FFO! Parent Conferences - we noticed that all classes had more spring conferences than prior years... covid effect???</p>

Second	Brizard	<p>Second grade enjoyed an amazing St. Patrick's Day assembly with FFO funds. Second grade is finishing our Poetry unit in Writing. We will have a celebration on Friday with all second graders to share their book of poems. We begin our Opinion Writing next week. We started the money lessons of Engage NY Module 7 in Math. We are finishing our Science Unit on Plant Adaptations and The Power of Pollinators. We will start Erosion and Earth's Surface. We started this week Benchmark 8 Wind and Water Change the Earth. Second graders are finishing their final projects in Art Corp with the help of our amazing parent volunteers. Second grade is headed to the Zoo at the end of April. We are working on using the function and function call blocks for coding in the STEAM lab with Kelly.</p>
Third	Hudspeth	<p>Our Third Graders loved attending the musical performance of Anastasia at SRHS. After the play, they were able to hear from former Jerabekians and participate in a Q & A session about opportunities related to theater. We also enjoyed the St Patrick's Day assembly with the other primary grades, funded by FFO. In Literacy, we are studying opinion texts and practicing how to be persuasive writers. We are excited to be having families into our classrooms for Open House and will be using this opportunity to give convincing speeches to our families about topics that we are passionate about. In Math we are wrapping up exploring data and graphing and will be launching our unit on geometry soon. In Science we are learning about weather. Looking ahead, we will be helping our students feel comfortable with the testing format of the Smarter Balanced Assessment (SBAC). This will be the first time our students will take the test so gaining familiarity with the format and interface is important.</p>
Fourth	Bologna	<p>Fourth grade just finished our reports on The California Missions. Each child researched one of the 21 missions, created a brochure, wrote an informational essay, and created a bean mosaic art project for their mission. This was a fun way to combine reading, writing, social studies and art into one overarching idea.</p> <p>We are all reading or have just finished reading <u>Out of My Mind</u>, a story about a young girl with Cerebral Palsy. The kids all really liked the story and learned to feel empathy for this child.</p> <p>We just finished module 5 in math where we learned to add, subtract, and multiply fractions as well as to find equivalent fractions and compare fractions. We are getting ready for our next module which is decimals and decimals.</p> <p>We are in the middle of our "How To/Demonstrations" for speech masters and we have all seen so much improvement in public speaking this year from our students.</p>

Fifth	Clark	<p>Our fifth graders have completed all of the art projects from Art Corp and they turned out wonderful, thank you FFO! Fifth grade just finished the novel <u>Blood on the River</u> and will start their literary analysis essay. This novel was purchased with the FFO classroom enhancement funds! In writing, our students are in the process of writing a multiple chapter informational book on the topic of their choice. Our scientists are diving into ecosystems and the transfer of energy among organisms and all the different roles of the food webs. We are entering into our last round of Speech Masters before the semi-finals.</p>
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