

Jerabek FFO Meeting Minutes

Friday, Feb 10, 2023

In Person Meeting

Present: Sharon Camarillo, Dr. Watkins, Megan Blom, Lori Cannon, Valerie Lew, Jennifer Hudspeth, Laura Brizard, Lisa Bologna, Jennifer Clark, Barbara McCormick, Lindsey Smyres, Kari Fields, Emily Caballero, Arleen Garfield, Kama Rouhana, Allyson Pehau, Jen Lowe, Alison Binetti, Ashley Richardson, Amy Buntin, Abby Flakes, Sophia Lesberg, Katie Rich, Clarisse Gray, Jessica Sanfelippo, Kristin Burer, Kelly Osentowski, Michelle Berkowitz

Call to order: Meeting called to order at 8:00 by S. Camarillo. A quorum was present. K. Rich motioned to approve minutes from the last meeting. M. Berkowitz seconded the motion. All approved.

1. Jogathon: K. Rich

- a. Pledges went out to families, and we've already raised \$5,600.
- b. Let's keep the energy going, we've got great incentives. Dr. W and I will discuss some options for rewards should we go above our \$50,000 goal.
- c. Running times have been sent out, it's the exact same as last year.
- d. Please remind any parents wanting to attend the event, that they will need to check in at the office and get a visitor sticker. Please only stay for your child's running time, we cannot have parents just hanging out on campus.
- e. We will have parent volunteers designated for specific class/run times.
- f. L. Cannon- are only the designated parent volunteers allowed to attend or is open to all parents? K Rich- Volunteers from each class will be assigned to run the water table and other responsibilities specifically for the class (~2 per class). It is an open campus event, so all other parents wanting to run with their child may do so during their child's run time.
- g. We are going to send out a Signup Genius for volunteers. We are asking for four volunteers for UTK/Kindergarten classes and we are also making a smaller track for those classes to run on.
- h. All classes will have a one-hour time slot and will run for 45 minutes.

2. Book Fair/Literacy Week: E. Caballero

- a. Book fair- February 27th through March 3rd in the Teacher's Lounge.
- b. Books are arriving between February 14th and February 24th. We will setup the Friday before the bookfair.
- c. Book sales are going to be before/after school and during lunchtime. We are not going to do sales during AM recess.
- d. Since students will be shopping during the play portion of their lunch recess, we will do our best to get students checked out so they are back in time for the lunch (eating) portion of their break.

- e. On Thursday of that week (March 2nd) the book fair will also be open before and after the Read Across America event happening on campus that evening.
- f. Class previews will be held on Monday, February 27th. M. Blom emailed out a sign-up sheet to teachers for class previews. During class previews students will be able to fill out wish lists.
- g. Friday, March 3rd will be a Family Friday- parents can come and shop with their child during lunch recess.
- h. Last year we had three cash registers, this year we have only been allocated two. We have requested more from the book fair coordinator and are really hoping we can at least get three.
- i. One thing that really helped last year was the eWallet which helped students check out quickly. We will be recommending eWallet again as it was really helpful.
- j. We will be participating in All for Books- Shoppers will have the option to roundup to the nearest dollar or drop a donation in the box. The donations are then used to buy books for students in need. Scholastic in turn also donates a book for every dollar collected. In the past we have donated these books to the Monarch School, but we are open to suggestions. Just reach out to me if you have another idea.
- k. Before the book fair starts (or during the teacher preview) teachers can fill out a recommended book list for their students, as well as a teacher wish list for their classroom library. Last year there was an option for shoppers to donate a flat amount (through eWallet) towards the classroom library. Feedback- there wasn't a lot of response through eWallet, so this year there will be the option for shoppers to purchase and donate physical copies of books for the classroom.
- l. There will be a few pre-order books available.
- m. Volunteers- the goal is five volunteers per shift. Signup Genius to be sent out shortly. There will be no sign up for UTK/Kinder shopping during school hours. The hope is that parents/guardians will shop with those students before/after school and/or on Friday (Family Friday; see above).
- n. No shopping will be done during class previews.
- o. Dr. W- Tuesday, February 28th is the Family BBQ (parents are invited to campus to join their student/s for a BBQ lunch). The goal for that community building event is to hang out and have fun spending time with your student. We are hoping parents don't utilize that time to go to the book fair, rather they come back and shop with their kids on Friday (or before/after school).
- p. Lew- is there going to be time available where first graders could go with a parent volunteer in small groups, rather than during lunch? Dr. W- you will have to discuss with E. Caballero as it will depend on whether she has enough volunteers to staff the book fair during that time. If UTK/K/1st teachers are asking for this, then I am good with them arranging for that, but don't want to impose on E. Caballero if there is not enough volunteer support on her end. E. Caballero- I'm sure we could work something out.

3. Read Across America: B. McCormick

- a. Event will be held on Thursday, March 2nd. The first reader will begin at 6pm sharp. Book fair opens at 4pm if families are interested shopping beforehand but this event alone is not a fundraiser.
- b. Students and families will have the opportunity to attend three different readings.
- c. Students can wear pajamas and bring a stuffed animal if they would like.

- d. As of right now we have fifteen teachers that have offered up their classrooms, but currently only eleven readers so we are looking for four additional readers.

4. Spring Fling: K. Fields

- a. 186 tickets have been sold.
- b. Ten staff members have purchased tickets. We have seven staff members who expressed interest but still need to either buy or decline. Trying to finalize that today.
- c. There was a glitch in our system, guests purchasing late-bird tickets (\$150) agreed to the late-bird price, but were only charged for the early bird price (\$125). For those tickets, another charge of \$25 will be pushed through for the difference in price.
- d. February 16th is the last date for guests to purchase tickets.
- e. No promises but we are trying to add on a drink ticket.
- f. I need pictures for the slide show that will be presented during the event. Pictures depicting the different FFO funded programs, events, staff, math books, etc. Anything that teachers use that is supported through FFO funds.
- g. Thank you to everyone for spreading the word and supporting the event.
- h. S. Camarillo- the Jerabek FFO Website is currently down. We are aware and Alison Binetti has been working on it. Hopefully we will have the site back up by the end of next week. K. Fields- tickets for Spring Fling are purchased through a separate website. There is a link on the FFO site, but you don't have to use it in order to access ticket sales. Dr. W- we can add the link to the school website as well, just touch base with M. Blom and she can help you with that.

5. Principal's Report: Dr. Watkins

- a. My report today is that of gratitude. Thank you, thank you, thank you E. Caballero, we truly appreciate all the work you are putting into the book fair. The kids are going to be so excited; the book fair is always a big event on campus. Thank you K. Fields and K. Osentowski. Thank you Denise Cooper and K. Rich for all the preparations that are going into Jog-a-thon.
- b. There are just so many events and things happening on campus. Thank you volunteers for jumping in and supporting Jerabek. It really feels like we are getting back to a pre-covid environment on campus. Students are happy and we are moving forward. I'm working with the staff, and we have a lot of things that we want to put into place for our students in regards to Leader in Me. We're really excited about that. To everyone- thank you for helping make Jerabek the place we want it to be for our students.

6. President's Report: S. Camarillo

- a. I'd like to echo Dr. W, thank you! We have been trying to reevaluate and reorganize so thank you for your flexibility and thank you for coming today to our first mix and mingle.
- b. One quick update from Gracie Modica- Shutterfly share sites will be discontinued at the end of March. Gracie Modica and Robyn Ise have done a fabulous job figuring a different platform to use. We have decided on the Band platform. However, due to the large number of upcoming events, we will not change over right now as we want

- to make sure it's the same throughout Read Across America, Book Fair, Jogathon, and Spring Fling. We still have another month and half before Shutterfly share sites shut down (end of March).
- c. M. Berkowitz- I'm constantly working on the yearbook. Please, please, please send pictures for the yearbook of: school events, from inside the classroom, STEAM Lab, etc. to thejerabekyearbook@gmail.com.

Meeting adjourned at 8:22 by S. Camarillo

Respectfully Submitted,

Lindsey Smyres

FFO Secretary